



BOND REQUEST

Instructions: This form is to be used for all bid bonds and for all final bonds. All questions must be answered for each bond request unless this form indicated otherwise. This form must be signed and dated.

1. Agent _____ Date _____

2. Contractor _____

3. Bid Date _____ Bid Time _____

4. Obligee/Owner _____ If Private Owner, Financing by _____ Confirmed ___ Yes ___ No

5. Job Description (including Location, Specifications, Job or Invitation Number) _____

6. Approx. Bid Amount/Contract Price \$ _____ Engineer's Estimate \$ _____

7. Bid Bond/Final Bond Amount \$ _____ Bid Bond % _____

8. Performance Bond % _____ Payment Bond % _____ Combination % _____

9. Maintenance Bond % _____ Retainage % _____

10. Bond Form: Surety Form _____ Obligee Form _____ Special Form _____ Number of Executed Copies _____

11. Anticipated Start Date _____ Anticipated Completion Date _____

12. Maintenance Period _____ Liquidated Damages \$ _____

13. Does job include any design aspects or efficiency guarantees? ___ Yes ___ No If yes, please attach explanation.

14. Job Cost Breakdown: Labor \$ _____ Materials \$ _____ Equipment Rental \$ _____ Profit \$ _____ Overhead \$ _____ Other \$ _____

Table with 4 columns: Item, Amount, Bonded? (Y/N), and another Bonded? (Y/N). Rows include Sitework, Mechanical, Masonry, Framing, Roofing, Finishes, Other, Electrical, Steel, Drywall, Concrete, Glass, Paving.

16. Total Uncompleted Work On Hand \$ _____

17. Total Bonded Work On Hand \$ _____

18. If this request is for a final bond please list the next three bidders and their amounts: A. _____ \$ _____ B. _____ \$ _____ C. _____ \$ _____

19. If this request is for a subcontract bond please furnish a copy of the subcontract and the following information: 1. Prime Contractor _____ 2. Surety _____ 3. Bond Number _____ 4. Time Notification For Default _____ 5. Is there a pay when/if paid clause? ___ Yes ___ No

By _____